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**Eastern Alberta
Regional Victim
Serving Society**

Case Management System Lead

About Us The Eastern Alberta Regional Victim Serving Society provides a broad range of services under the Victims of Crime and Public Safety Act, and in partnership with the Government of Alberta, the Alberta RCMP, community-based victim serving organizations, municipalities, and other local agencies.

Role Description The Case Management System Lead will work collaboratively across all four Alberta Regional Victim Serving Societies (East, West, Central, and South). They will be a key source of information and analysis to support data driven business decisions to better support the needs of victims in our regions.

Essential Functions The Case Management System Lead is responsible for the development and maintenance of reporting systems and dashboards that align with data collection, analysis, and reporting requirements. They are the Case Management System expert and provide advice and support to RVSS team members in all regions.

You are at least 18 years of age, a Canadian Citizen, have no criminal convictions, are able to communicate fluently in English. You have a minimum of 2 years experience using case management systems, electronic medical records systems, or similar. You have experience in project management, are an advanced Excel user with experience using SQL to extract, collate, and manipulate data from different sources and databases.

Apply Today For a complete job description go to www.earvss.ca/careers. We are committed to having an accessible, diverse, inclusive, and barrier-free work environment where everyone can reach their full potential. We encourage all qualified persons to apply by email with their resume and cover letter, describing their experience and motivation for wanting to join the Eastern Alberta Regional Victim Serving Society, to

careers@earvss.ca